FAEP BOARD MEETING MINUTES

December 2, 2011

12:00 – 1:00 EST

Conference Call

In attendance:

Erik Neugaard

Kristin Bennett

Matt Miller

Arnaud Roux

David Dunkley

Mary Gutierrez

Sheri Lewin

Jeff Marcus

Joel Thomson

Paul Bowers

Paul Looney

John Lesman

Erin Kane

Bruce Hasbrouck

1. **Approve Minutes**

November minutes-Motion to approve Mary Gutierrez

Second-Jeff Marcus

All aye

1. **President’s Report -** Erik Neugaard

 See old and new business

1. **Vice President’s Report -** Kristin Bennett

See new and old business

1. **Treasurer’s Report -** Victoria Colangelo (Absent. [$12,159.73](https://online.wellsfargo.com/das/cgi-bin/session.cgi?sessargs=l4-9wHcGICzV0iEX6jAtDCb2qmHe8IBZ) in checking)
2. **Secretary’s Report -** Joel Thompson

No report

1. **At Large Members -** Kathy Hale, Erin Kane, and Alexis Preisser

No news

1. **NAEP Representatives - Paul Looney and Erik Neugaard**

Open positions on the NAEP Board-Paul is soliciting nominations

Kristin noted that Courtney Arena has been nominated.

Kristin asked about sending out the NAEP slate of officers to all of the FAEP members for informational purposes.

Deadline for nominations was in Nov. Sometime this week the slate of officers should be announced. Sheri suggested that it be included in the FAEP monthly notice. The Board agreed with Sheri.

Paul Looney reminded the Board that the next NAEP Board meeting will be in Pensacola in January 21st. (Mary, Paul and Bruce may make that NAEP meeting) There will be a Friday night function prior to the NAEP Board.

1. **Association Administrator’s Report** - Teri Hasbrouck
	* 882 current members
	* 83 memberships processed in November - 43 New and 40 Renewals
	* 112 renewal notices sent out
	* 150 NAEP members
2. **Chapter Reports**
* Central - John Lesman

New website up and running, looks fresh and revitalized

Nov. 2nd was the Hydric Soils and Wetland workshop

Hosted the NAEP Bald Eagle webinar on Nov. 9th

Fall social Nov. 10th (50-60 attendees)

Next chapter meeting is Jan 19-Dianne Pickett on LSSI

* Northeast - Ed Currie (proxy to Dave Dunkley)

Thanks to Bruce for visiting during Nov.

Dave Dunkley was their last month's speaker on sustainability efforts at JIA

Dec. 8th will be their Annual Holiday party

NE has a new speaker coordinator for the chapter

* Northwest - Mary Gutierrez

They had 30-35 people at last meeting

Dec 15th will be the Holiday Social with a food drive

They have Jan. 20th meeting scheduled

New website will be up and running at the end of the year

New officer selections have been completed

Mary will remain as the chapter rep to FAEP for the NW chapter

NW Chapter would like to host the 2012 FAEP conference

* South - Jeff Marcus

Nov. 4th South Chapter had their annual conference. Panel discussions was the format with 4 panels. Terry Bates was the keynote speaker. Participation was lively. Chapter elections of the BOD occurred.

Holiday party on Dec. 9th.

BOD retreat will be Jan. 28th

* Southwest - Matt Miller

Joel Christian spoke at last meeting. 24 people turned out.

Dec. 10th holiday party coming up.

* Tampa Bay Area - Paul Bowers

Annual Falliday w/ 20 sponsors and exhibitors and 140 attendees at the event.

2 Student Rising Star awards this year- Lyndi Johns and Tom Harmon

Dr. Brandt Hennigan won the annual Environmental Excellence Award

Dec 20th community event will be at Metropolitan Ministries

Christopher Hill will speak on the Numeric Nutrient Criteria Regulatory Update-Jan. 18th meeting.

* Treasure Coast - Arnaud Roux

Nov. NAEP Bald Eagle webinar, 5 attendees at Tetra Tech

Dec. 2nd will be the annual member appreciation event and silent auction ($1,000)

Jan. speaker will be Brandon Howard from National Marine Fisheries Service

Feb 24-there will be a wetland plant ID Class workshop at local state park. Limited to FAEP members.

* Tallahassee Area - Elva Peppers (proxy to Sheri Lewin)

Dec 14th-luncheon speaker will be Dianne Pickett on LSSI

Facebook page opened for the chapter.

The chapter is interested in helping with the state conference.

Sheri asked about application to FAEP for process of applying for annual funding.

1. **Old Business**
* 2012 FAEP Annual Conference

Sheri Lewin asked how the location is decided. Erik stated that a local chapter hosts a day long conference after the Board approves the location. The timing has been in the fall. Kristin noted that the format is decided by the chapter holding the conference. Kristin noted that other (non-hosting) chapters should be careful about planning events near the time of the Annual FAEP Conference to avoid conflicts.

There was discussion about the timing and format of the FAEP Annual Conference and a suggestion that the NW Chapter bring a date and limited proposal to the January FAEP BOD meeting.

* 2012 BOD Elections

Email distributed yesterday with a deadline of Dec. 9th for Board nominations. Please send nominations right away and notify Administrator if your chapter will not be submitting a nomination. There will be a 30-day availability for voting. The Board is made up of 7 at large and 8 chapter representatives. The officers will be elected by the sitting Board in January. Kristin asked the participants to consider an executive BOD position.

* Consolidating FAEP/Local Chapter Membership Dues

Paul Bowers asked for a description of the proposal. Sheri stated that it would be a burden for their chapter, because they are an up and coming chapter and that raising their fees may impact their membership numbers.

* Proposal for Annual FAEP Chapter Filings from Bruce Hasbrouck

Paul Bowers motion to approve

Kristin second

all aye

Bruce reported that FAEP will be receiving a refund from IRS that was imposed due to late reporting last year.

* Complimentary FAEP Memberships

Each chapter can provide up to 10 free FAEP memberships to chapter meeting speakers and others.

Bruce motion to approve

Jeff seconded the motion

All aye Erin, Sheri, Arnaud, Paul Bowers, Bruce, Joel, Paul Looney, Matt

Kristin voted nay

* 2014 NAEP Annual Conference

Bruce and the NAEP Administrator visited 3 hotels in the Tampa area on Nov. 28th to review for use of the national conference.

* Gainesville Area Chapter

Continued issue.

* Student Organizations

Erik will be working on a UF student chapter.

Paul reported that NAEP is trying to set up a webinar for students in January on the topic of transitioning from student to Environmental Professional.

1. New Business
* Association Administrator Contract

Kristin made a motion that the contract be extended through Sept. 30, 2012 to align the contract with the organization's fiscal year, with the possibility of renewal after that.

Second -Paul Bowers

All aye

Bruce abstained

1. Upcoming Meetings
* January, Friday, 13th FAEP In-Person BOD Meeting in Orlando-11:30-1:30

Jeff Marcus, Paul Bowers, Kristin Bennett, Bruce Hasbrouck, and John Lesman can be there.

Call in number will be available for those who can't be there in person.

* January 21st NAEP BOD Meeting in Pensacola.
* February TBD FAEP BOD Meeting.
1. Adjournment: 1:16 PM

Topics for next month: 2012 FAEP Conference location

**Addendum:**

From: Neugaard, Erik
Sent: Friday, December 02, 2011 1:47 PM
To: 'faep-bod@googlegroups.com'
Subject: FW: NAEP - December 2, 2011 Issue of the NAEP National Desk

Dear FAEP BOD,
For email vote, do we have a motion to send one email to our members per month that includes applicable correspondence from NAEP and other relevant organizations as attachments to the email, in their original format (e.g., PDF) or in “Microsoft Outlook Message Format”, or does anyone want to discuss this issue via email or our next meeting first? Thanks.

Motion

Ed Currie

Second

Alexis Preisser

Yes

Arnaud Roux

Erik Neugaard

Jeff Marcus

John Lesman

Kathy Hale

Matt Miller

Paul Bowers

Victoria Coleangelo

Elva Peppers

No

None

Abstain

Paul Looney

No Vote Received

Erin Kane

Joel Thompson

Kristin Bennett

Mary Gutierrez